Guideline for use of printing templates

CLOCK FACES

Dimensions : Diameter : 7.5cm
Center hole Diameter: 0.7cm

Word-Template

- Paste your Photo/s into a Word document, importing the photo over the circle. Adjust your graphic with a right mouse click over the photo – e.g. make the photo larger, smaller, put it behind the circle, crop it, etc., so that your photo fits over the circle. (The circles help you to position your photos and they are not meant to be printed.)
- When choosing a photo, think about where the central hole will be placed, taking care not to choose a photo which will result in the hole "landing" in an awkward position (such as an eye, a forehead, etc!)
- Leave a bleed of 2-3 mm of your photo on each side over the edges of the circle, so your photo will be printed correctly onto the perforated clock faces and there will be no white edges. Be careful that your photo does not have too much bleed which will overlap onto the neighbouring clock faces.
- Ideally please do a test print on a blank piece of paper. Hold the test printout behind the perforated clock faces and hold them together against a source of light. This way you can verify that your photos are correctly positioned and that the printing areas match.
- When printing do not scale the pages (e.g. fit to paper or shrink large pages) as otherwise the positions would not fit anymore.

Specification „our paper":

White 200g/m^2 paper for digital colour laser systems

Attention: If you are using your own paper, print your photo on thick paper (at least 120 gr.) so that your newly-printed clock face does not crimp or fold.

PDF-Template

- Open this file in Photoshop and use it for the positioning of your photos. Copy your photos into the Photoshop document which contains the PDF template. Re-size and then drag over to the circles.
- The circles help you to position your photos and they are not meant to be printed! Be sure that they are on the layer below the photo layer.
- When choosing a photo, think about where the central hole will be placed, taking care not to choose a photo which will result in the hole "landing" in an awkward position (such as an eye, a forehead, etc!)
- The circles are a little bit larger (appr. 2 cm) than the actual printing area, so you can fit your photos directly in. Of course you can also leave a little bit bleed. Be careful that your photo does not have too much bleed which will overlap onto the neighbouring clock faces.
- Ideally please do a test print on a blank piece of paper. Hold the test printout behind the perforated clock faces and hold them together against a source of light. This way you can verify that your photos are correctly positioned and that the printing areas match.
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OUTER LABELS

Dimensions: L: 28.1 cm (visible area: approx. 27 cm, the sticker overlaps by 1 cm once it is applied to the tin)

W: 4.6 cm (visible area: approx. 4.4 cm, the bottom of the label will be hidden under the clock bottom)

The following logos and texts **MUST** be included on your customized label:

1. Myclock logo: min. 1,5 cm diameter
2. recycling bin logo: min. W 0,6 x H 0,9 cm
3. concept patented by www.myclock.com : font size min. 10pt

Word-Template

- Paste your Photo/s into a Word document, importing the photo over the rectangle. Adjust your graphic with a right mouse click over the photo – e.g. make the photo larger, smaller, put it behind the rectangle, crop it, etc., so that your photo fits over the rectangle. The rectangles help you to position your images and are not supposed to be printed.
- We advise you to use an artwork that shows only <u>less white areas</u>. As the label will be sticked onto the already existing label, the original artwork could shine through.
- Attention: the yellow line marks the printing area (of the sticker that you will be applying); the magenta line marks the visible area (when you apply the sticker to the clock, the one end of the sticker will overlap the other. Also the bottom of the label will be hidden under the clock bottom. See above for exact measurements.)
- Leave a bleed of 2-3 mm of your image on each side, so your image will be printed correctly onto the labels and there will be no white edges visible. Be careful that your image does not have too much bleed which will overlap onto the neighbouring label.
- Ideally please do a test print on a blank piece of paper. Hold the test printout behind the perforated sticker sheet and hold them together against a source of light. This way you can verify that your images are correctly positioned and that the printing areas match.
- When printing do not scale the pages (e.g. fit to paper or shrink large pages) as otherwise the positions would not fit anymore.
- Please note that there is a smaller and a wider border on each sticker sheet! Be sure you insert the sticker sheet correctly into the printer.

Specification „our paper":

- Signolit SC 44 A4 – self-adhesive polyester film for laser printer
- Printer Settings: OHP films / thick paper / foils / labels
- single sheet feeding or material transport in a straight line if possible
- see also download „Signolit Film Specification"

PDF-Template

- Open this file in Photoshop and use it for the positioning of your images. Copy your images into the Photoshop document which contains the PDF template. Re-size and then drag over to the rectangles.
- The rectangles help you to position your images and they are not meant to be printed.
- We advise you to use an artwork that shows only <u>less white areas</u>. As the label will be sticked onto the already existing label, the original artwork could shine through.
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SIGNOLIT® C Self-adhesive films for colour copiers and laser printers

Description	Material	Self-adhesive polyester film with silicon paper backing.
Type		- SC 40 transparent, matt - SC 42 crystal-clear, glossy - SC 44 white, matt - SC 46 white, glossy - SC 48 gold, glossy - SC 50 silver, glossy
	Properties	- brilliant colour reproduction - good toner adhesion - resistance to scratches and lateral bending - weather-proof
	Application Durability	- indoor long-term application - outdoor up to 12 months according to DIN ISO 4892-3
	Printing systems	- b/w laser printers - b/w copiers - colour laser printers - colour copiers
Examples of Use	Indoor and outdoor	- self-adhesive labels, stickers, banderoles, signs on boards and plates made of plastic, glass, metal or any other lacquered flat and smooth surfaces.
Tested Printers (short summary)	Copiers and laser printers	- Canon, Epson, GCC, HP, Konica-Minolta, Océ, Ricoh, Xerox For details, please refer to our SC compatibility chart. The up-dated version can be found on our homepage under: www.regulus.de.
Printer Setting	Dependent on type	- OHP films / transparencies - heavy paper / thick paper - carton / thick - labels / foils
	Feeding	- single sheet feeding or material transport in a straight line if possible
Surface Protection		Signolit C can be used outdoor without lamination. However, we recommend to protect its surface to improve weathering resistance or if the film is subject to any mechanical influences. In this case you should use self-adhesive laminating foils. If silicon oil is added depending on the type of machine this may influence the adherence of the laminating foil on the film's surface. Make some tests on a sample sheet before further processing.
Adhesing		Signolit C will stick to any solid, smooth surfaces which are dry and free of dirt, grease, oil, silicon etc. During gluing the temperature should not be below 15°C.
Technical Data	Base material Adhesive Tackiness Temperature range Backing paper Paper weight Total thickness Dimensions	PET film ~ 50µm dispersion ~ 3.5 – 5.0 N / 25mm (A.F.E.R.A) glued +5°C up to +80°C silicon paper ~ 100 g/m² SC 40, SC 44: ~ 155µm SC 42, SC 46: ~ 150µm SC 48, SC 50: ~ 158µm sheets DIN A4 DIN A3
Storage		Signolit C should be stored in its original packing in a cool and dry environment.